

## **DRAFT Minutes of the Ordinary Meeting of Exford Parish Council held on Tuesday 27 July 2021 at 7.30pm at Exford Memorial Hall**

**Attendance:** Councillors Mike Ellicott (Chair), Simon Brown, Serena Colwill, Kathryn Tucker, Joan Atkins, SWaT Cllr Steven Pugsley, and Parish Clerk Jennifer Yates

ME opened the meeting at 7.34pm, and advised all that the meeting was recorded for the benefit of the Clerk

**13.1 Apologies for Absence:** Jeremy Hickman, SCC Cllr Frances Nicholson

**13.2 Declarations of Interest:** None

**13.3 Approval of the appointment of the new clerk:** Proposed JA, Seconded SB, unanimously agreed.

**13.4 Minutes of the Annual Council meeting held 22 June 2021 and outstanding actions:** SC prop, SB sec, approving the minutes of the Council meeting held 22 June 2021.

### **Outstanding Actions:**

- 1. Clerk to chase details/contact for relevant training, and also Cutcombe financial expectation for SIDS** - Previous Clerk had made contact but no response so far – **Clerk to follow up again**
- 2. ME to follow up repair of weather vane** – ME reported there had been problems obtaining the appropriate materials – **ME to follow up again**
- 3. ME to monitor zipwire and cancel repair if necessary** – ME reported that the wire was now working well and the repair had been cancelled
- 4. ME, JH and SC to meet and interview prospective Clerks** – Clerk appointed successfully

Nothing further raised re Minutes of 22<sup>nd</sup> June 2021.

### **13.5 Highways matters:**

- JA reported that the path 'Joany's Steep' (Rattle Row) to Luckess is completely overgrown, and that this is a popular route for walkers. **Clerk to report this to FN, and also check with ENPA whether they can support with clearance.**
- The white lines at Chibbet Road are faded and so faint that drivers are unaware they are entering the main road. Also the 20mph white painted signs on the road near the school are faded, along with the 'no through road' section of the triangle in the village centre.
- Not all Visplays have been kept cut, and the village signs are obscured by high growth. **Clerk to report to FN and request attendance from the Highways team to address both of these safety issues.**
- IDVerde are sweeping the village on 9<sup>th</sup> August.
- SP reported that due to the proposed new local government arrangements there is to be a Local Community Network Pilot for Highways under the new local government arrangement. This may give the Parish Council further powers to organize some of the above issues on a local basis. The Parish Council is keen to be part of this pilot team.
- SB suggested a further litter picking session. ME agreed to approach JH to organize this.

Mr. D Wier joined the meeting at 19.46

### **13.6 Finance:**

**13.6.1 Financial Report.** Council noted the Financial report previously circulated by the Clerk, including retrospective approval of payments to HMRC £3.56 National Insurance and QEII business rates £6.26. Council agree to pay: SALC £109.00 Membership of SALC/NALC; Mrs. N Kemp Clerk's Salary £74.80 plus expenses £17.49 – total £92.29; Mrs. J Yates Clerk's Salary £102.40; South West Water £17.80 (Direct Debit); HMRC £35.80 tax due. Unanimously Approved.

**13.6.II To approve bank account change of address and signatories:** Due to the change of clerk the banking address needs to be changed and J Yates added as a signatory with N Kemp being removed. Unanimously approved.

**13.7 Update on Village Green and any actions required:** Compliments have been received from visitors as the village green is looking very good currently. Mr. Atkins and his son have been replacing railings, using oak rather than concrete due to shortage of materials, however these will be long lasting. Repairs have been carried out on the children's' play area. Incorrect materials had been sent for the play surface and returned.  
**ME/JY to discuss the next steps re ordering of materials for the play surface.**

Miranda Taylor and Colin Dunsmuir joined the meeting at 20.00.

**13.8 Update on QEII Field:** SB reported AGM was held on Wednesday 28 June. Things are returning to normal and usage is growing. New Pavilions have been discussed as the bank balance is healthy and ongoing repairs are costly. Discussions are to be held with the user groups re their needs. The current building was bought second hand in the 1990s. ME recommended contacting Cutcombe who are also exploring replacing theirs. The use of the field is running smoothly with user groups working together well.

**13.9 Planning Report:** One meeting has been held. The plan was agreed.

**13.10 Clerk's report:** Clerk had previously circulated report. One email which had been circulated was discussed – the Pinnacle Award. We would like to use the Exford site to promote this and other useful information we receive which may benefit the village. **Clerk to contact Becky Champion**

**13.11 Public Forum:** None.

**13.12 Items for next Agenda:** All Councillors to send any items to Clerk.

**13.13 Date and Time of Next Meeting:** The next meeting of Exford Parish Council will be on Tuesday 28 September 2021 – 7.30pm in the Village Hall.

ME thanked all for attending and closed the meeting at 20.17pm

**Action List:**

1. Clerk to chase details/contact for relevant training, and Cutcombe's financial expectation for SIDS
2. ME to follow up repair of weather vane
3. Clerk to report overgrown footpath to FN, and also check with ENPA whether they can support with clearance
4. Clerk to report highways safety concerns to FN and request attendance from the Highways team to address these safety issues.
5. ME/JY to discuss the next steps re ordering of materials for the play surface
6. Clerk to contact Exford Facebook team re posting of relevant material

Signed: .....  
Chairman

Date: .....